



THE 37th ANNUAL GENERAL MEETING

To be held at Coventry Godiva Harriers clubhouse

Wednesday 11th November 2025 at 7:30 p.m. (online Zoom access details on request)

Agenda

1. Welcome and housekeeping.
2. Apologies for absence.
3. Acceptance of the minutes of the 2025 AGM held on 12th November 2025
4. The Annual Report by WCAA interim Chair, Rebecca Freeman
5. The Financial Report by WCAA Treasurer, Tony Mackness
 - Proposals for WCAA affiliation fees
6. Election / Confirmation of Officers
 - President: Maggie Murphy, Rugby and Northampton AC
 - Vice President: Katie Lea, Rugby and Northampton AC
 - Chair: Rebecca Freeman, Solihull and Small Heath AC
 - Secretary: Eric Fowler, Mercia Fell Runners
 - Treasurer: Tony Mackness, Northbrook AC
 - County Officials Secretary: Lennon McKenzie, Braintree & Dist. AC
 - Promotions Secretaries: Katie Lea, David McGuffin
 - **Championship Trophies Officer: vacant**
 - **XC Team manager for U18 & U20 women: vacant**
 - **T&F Team manager for U14/U16 inter-counties: vacant**
 - **Records Manager: vacant**
 - Team manager co-ordinator: Keith Burgess, Birchfield Harriers
 - Trustees: Maggie Murphy, R&NAC + Ian Riley, RSCAC
 - Auditor: Matthew Hargreaves, Tamworth AC
7. Constitutional Changes
 - *If proposed and circulated in advance*
8. Team managers' reports
9. Award of the Ellis Trophy and the Endurance Trophy.
10. Any other business - at the discretion of the Chair.

Date of the 2027 AGM – tbc - Wednesday 10th November 2027

Trophies Officer – Role Description

The main role of the Trophies officer is to order the appropriate quantity of medals/plaques for presentation to the winning athletes at the two main Championship events; the Track & Field Championships and the Cross-Country Championships.

The Trophies Officer is also responsible for keeping a record of those to whom perpetual trophies have been awarded and for ensuring that they are returned in good time prior to the next annual championships.

Calculation of the number of trophies required is usually based on the entries for the respective competitions and orders must then be placed promptly with preferred supplier(s). The Officer also arranges for engraving of presentation trophies. Costs are settled by the county treasurer.

The Trophies Officer is an appointed member of the county management committee and welcomed for attendance at its meetings during the year.

The Trophies Officer assists at the championships with presentation of awards.

The Trophies Officer assists the President with the following special awards

1. **The Warwick Vase** - awarded to the club that attains the most points at the T&F championships.
2. **The Coronation Cup** - awarded to an endurance athlete who attains the best performance above an EA PB Award grade 9 performance in either the 1500mts or the 3000mts.
3. **The Jack Hartley Trophy**. This is awarded to the athlete considered to have achieved the best performance in the Championships overall.
4. **The Graham Heeley Trophy** - awarded to the club that scores the most points from all age group races at the cross-country championships.
5. **The Ellis Trophy** - presented to the Warwickshire athlete who is considered to have achieved the best performance, regardless of event, throughout the year (including international performances).
6. **The Endurance trophy** - presented to the Warwickshire athlete who is considered to have achieved the best endurance performance over the year.

The winners of the above trophies are chosen by the President of the Association. The winners are announced after the respective championships and in the case of 5 and 6, at the AGM. Before then, the Trophies Officer needs to retrieve the trophies from the previous year's winners, and after the announcement of the present year's winners get them engraved up to date ready for presentation.